

# IEEE SoutheastCON 2007

Richmond, VA ~Engineering - Linking Future with Past ~ March 22-25

## Table Top Exhibit Prospectus

IEEE SoutheastCon 2007 is offering Exhibitors the opportunity to display your Company to those IEEE members attending the event. This is an ideal marketing opportunity to promote your firm and its products/services.

**Offer** will consist of:

- Table Top (6 foot by 30 inch), skirted and draped
- Two chairs
- One place sitting at the following meals: (\$125 value)
  - Friday reception – March 23
  - Saturday Breakfast
  - Saturday Lunch

**Registration:**

- Performed on-line, using a credit card (only) after September 1, 2006, at <https://icm3.ieee.org/eventmanager/onlineregistration.asp?eventcode=337> . At the bottom of the page, please select “Registration Rate” – Click on the pull down box and select “Exhibitor Table Top”.
- Performed via US mail in which a check/purchase order is required. Please fill out the attached form.
- Please review additional event items at <http://www.SoutheastCon.org/2007> . One can register for these items using the on-line registration form at <https://icm3.ieee.org/eventmanager/onlineregistration.asp?eventcode=337>.

**Contribution/Deadlines:**

- **\$500 for early-registration by or on February 28, 2007.**
- \$600 starting March 1, 2007 and after.
- Be sure to sign up early to ensure reservation of a space.
- **“There will be no cancellations and no refunds.”**

**Schedule:**

Time	Thursday	Friday	Saturday	Sunday
08:00 - Noon	-	Exhibit Setup	Exhibits Open	Exhibits Open
Noon - 5pm	Exhibit Setup	Exhibits Open	Exhibits Open	Exhibit Teardown
5pm	-	Reception	-	-

Exhibitor’s manual will be sent to the exhibitor upon payment in full.

Hotel reservation can be made at: <http://cwp.marriott.com/ricdt/ieeesoutheastcon2007>

Inquiries contact Kimberly Haynes at [kkhaynes@cville.net](mailto:kkhaynes@cville.net), 434.996.7977

# IEEE SoutheastCon 2007

## Exhibitor's Application Form

Richmond Marriott, Richmond, VA

We hereby submit this application as an Exhibitor and agree to abide by the terms and conditions set forth by IEEE SoutheastCon 2007 in this prospectus. We understand that this application becomes binding as a contract when executed by SoutheastCon 2007.

**"There will be no cancellations and no refunds."**

Company Name \_\_\_\_\_  
Company Representative/Title \_\_\_\_\_  
Street Address \_\_\_\_\_  
City/State/Zip/Country \_\_\_\_\_  
Phone \_\_\_\_\_ Fax \_\_\_\_\_  
E-mail \_\_\_\_\_

<u>Table Top:</u>		<u>Quantity</u>		<u>Total – US\$</u>
\$500 each if purchased <b>by/on February 28, 2007</b>	X	_____	=	_____
\$600 each if purchased on/after March 1, 2007	X	_____	=	_____
Enclosed amount				_____

Make check payable (US dollars)/Purchase Order to **IEEE SoutheastCon 2007.**

Please mail Check/Purchase Order and completed Application Form to:

Mr. Bill Clayton  
IEEE SoutheastCon 2007 Treasurer  
6457 Blackwater Road  
Virginia Beach, VA 23457

Please direct payment questions to: [w.clayton@ieee.org](mailto:w.clayton@ieee.org) 757-432-9000

Exhibitor's authorization given by:

\_\_\_\_\_  
Signature Date  
\_\_\_\_\_  
Print Name Company Title

IEEE Member Solicitor's Name: \_\_\_\_\_  
Print Name

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